HEAVY EQUIPMENT MECHANIC (CORRECTIONAL FACILITY)

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: March, 2003

Collective Bargaining

Identification: R12, Rank-and-File

Crafts and Maintenance

Job Analysis Conducted By: Joy Brown

Associate Personnel Analyst

Personnel Examinining

Number of Incumbents: There are 28 incumbents in this classification

per Department of Corrections Filled/Vacant Position Report dated January 31, 2003.

Subject Matter Expert(s):

Michael H. Palmer, Equipment Maintenance Supervisor, California Medical Facility

Michael Palmer currently works as an Equipment Maintenance Supervisor with CDC California Medical Facility. Michael has worked as an Equipment Maintenance Supervisor for 12 years and has been with the Department of Corrections for 17 years.

Raymond J. Bennett, Procurement and Services Officer II, California Institution For Men

Raymond J. Bennett currently works as Procurement and Services Officer II with California Institution for Men. Raymond has worked 4 years as a Heavy Mechanic, 3 years Equipment Maintenance Supervisor and 7 years Procurement and Services Officer II. He has been with the Department of Corrections for 14 years.

Tate Henschel, Equipment Maintenance Supervisor, California State Prison-Corcoran

Tate Henschel currently works as an Equipment Maintenance Supervisor with California State Prison-Corcoran. Tate has worked as a Heavy Equipment Mechanic for 3 years with North Kern State Prison and 5 years as Equipment Maintenance supervisor. Tate has been with the Department of Corrections for 10 years.

Wayne Stalie, Equipment Maintenance Supervisor, California Substance Abuse Treatment Facility/Corcoran

Wayne Stalie currently works as an Equipment Maintenance Supervisor with California Substance Abuse Treatment Facility/Corcoran. Wayne has worked as Equipment Maintenance Supervisor for 4 years and has been with the Department of Corrections for 8 ½ years.

Thomas K. Tinnel, Correctional Business Manager II, California Correctional Center

Thomas Tinnel currently works as a Correctional Business Manager II with California Correctional Center. Thomas has worked at CCWF as a Correctional Plant Manager for 3 years and Chief of Plant Operations III with Porterville Developmental Center for 8 years. Thomas has worked for the Department of Corrections for 29 years.

(BACKGROUND INFORMATION OBTAINED FROM THE SUBJECT MATTER EXPERT BACKGROUND FORM)

HEAVY EQUIPMENT MECHANIC (CORRECTIONAL FACILITY) INFORMATION GATHERING

The initial list of task and knowledge, skills and abilities statements were identified after conducting a literature review which consisted of:

- Job specification
- Examination bulletin
- California Medical Facility, Deuel Vocational Institution, Correctional Training Facility, CSP-San Quentin, CSATF/Corcoran, and California Correctional Center Duty statements
- Job Description and Desk Reference from CCC
- Examination history folders
- Class specifications from Merced County, State of Minnesota, and State of Oregon
- Occupational Information Network O*Net
- Conferring with Subject Matter Experts
- Task listing from Subject Matter Experts